

I. DENOMINATION OF THE EVENT

Venue: Kwieki, Poland

Date: 20-21.08.2016 NF: POL

EVENT CATEGORIES:

Long		Short		Long		Short	
CCI4* <input type="checkbox"/>		CIC(O)1* <input checked="" type="checkbox"/>		CCIR2* <input type="checkbox"/>		CICR2* <input type="checkbox"/>	
CCI(O)3* <input type="checkbox"/>		CIC(O)2* <input type="checkbox"/>		CCI1* <input type="checkbox"/>		CIC1* <input type="checkbox"/>	
CCI(O)2* <input type="checkbox"/>		CIC(O)3* <input type="checkbox"/>		CCIH1* <input type="checkbox"/>		CICYH1* <input type="checkbox"/>	
CCI(O)1* <input type="checkbox"/>				CCIH2* <input type="checkbox"/>		CICYH2* <input type="checkbox"/>	

CCI(O)P1*
CCI(O)P2*
CC1* reserved for ponies
CIC1* reserved for ponies

CHAMPIONSHIP CATEGORIES:

Championship 3* Championship 2* Championship 1*
Senior Young Rider Junior Pony Young Horses
Championship official title: (as per contract)

II. GENERAL CONDITIONS

- FEI Statutes, 23rd edition, effective 29th April 2014
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2016
- FEI Veterinary Regulations, 13th edition 2014, effective 1st January 2016
- FEI Eventing Rules, 24th Edition, effective 1st January 2016
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1st January 2016
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1st January 2015
- All subsequent published revisions, the provisions of which will take precedence.

Approved by the FEI, Lausanne, on 22 July 2016

Catrin Norinder
FEI Director Eventing and Olympic

Draft schedules are to be sent by e-mail to eventingschedules@fei.org

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III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: www.fei.org.

IV. GENERAL INFORMATION

1. ORGANISER

Name: Kaszubskie Stowarzyszenie Promowania Sportów Konnych
Address: Sienica 22, 89-642 Rytel
Telephone: +48 530 161 166 Tomasz Bernady
Fax: -
Email: zawody@sportykonne.pl
Website: www.sportykonne.pl

Contact Details Show Ground as above

Nearest Airport – Lech Walesa Airport → www.airport.gdansk.pl

2. ORGANISING COMMITTEE

Honorary President: Jolanta Fierek
President of the Event:
Show Secretary: Cheval-tech
Press Officer:

3. EVENT DIRECTOR

Name: Małgorzata Zdunek
Email: mzdunek@gmail.com

CHECK LIST FOR DRAFT SCHEDULE EVENTING 2016



V. OFFICIALS

Ref	Panel	Competition	Function	FEI ID	NAME	NF	Level (Nat, 1/2*, 3/4*)	Contact details
1	Ground Jury 1 st Competition	CIC 1*	Ground Jury President		SOJECKI PAWEŁ	POL	NAT	
			Ground Jury Member		KASIŃSKA MAŁGORZATA	POL	NAT	
			Ground Jury Member			POL		
2	Technical Delegate		Technical Delegate	10049610	Sławomir Pietrzak	POL	1/2*	
3	Course Designer		Course Designer	10063234	JARECKI BOGUSŁAW	POL	NAT	
4	Chief Steward		Chief Steward	10052980	FRANKOWSKI WOJCIECH	POL	NAT	
5	Assistant Stewards		Assistant Steward		BAGDZION KATARZYNA	POL		
7	FEI Veterinary Delegate		FEI Veterinary Delegate	10049905	Zdzisław Peczyński			
8	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010)		Veterinary Service Manager	10051661	Grzegorz Chajęcki	POL		
			FEI Permitted Treating Vet	10051661	Grzegorz Chajęcki	POL		
9	Chief Medical Officer	Chief Medical Officer						
	Medical services	Medical Services		MAG MED				
10	Farrier	Farrier		ULENBERG TOMASZ				
11	NF Delegate	NF Delegate (if applicable)						

VI. TECHNICAL CONDITIONS

1. TIMETABLE (TO BE PROVIDED PER CATEGORY/LEVEL IF MULTIPLE EVENTS)

Short Format competition

	Competition	Day	Date	Time
<ul style="list-style-type: none"> • Opening of stables (If applicable): / Vet examination on arrival: • Official Course Inspection: • 1st Horse Inspection (If applicable): • Declaration of Starters: • 1st Start – Dressage: • 1st Start - Jumping: • 2nd Horse Inspection (If applicable): • 1st Start – Cross-Country: • Prize-giving: 	CIC 1*	FRIDAY	19.08	12.00
		FRIDAY	19.08	12.00
		FRIDAY	19.08	17.00
		FRIDAY	19.08	18.30
		SATURDAY	20.08	14.00
		SATURDAY	20.08	14.30
		SUNDAY	21.08	14.00
		SUNDAY	21.08	15.00

2. COMPETITION ARENA(S)

Dressage:

- Dimensions: 20X60
- Type of Footing: SAND

Cross Country:

- Type of Ground GRASS/SAND

Jumping:

- Dimensions: 40X100
- Type of Footing: QUARZ SAND

3. PRACTICE ARENA(S)

- Dimensions: 100X100
- Type of Footing: SAND

4. STABLES

- Size of boxes 3 m x 3 m (minimum 3m x 3m+20% 3m x 4m)

Tent stables and few permanent boxes

5. DRAW

List of Draws:

Draw for made by compyter system

Time, date and location:

19.08, show offcie 20.00

6. PRIZE GIVING CEREMONY

The owner of the winning horse/pony is invited to the prize giving ceremony:

Yes No

The number of athletes required to present themselves for the prize-giving ceremony of each competition is all who finish.

Athletes riding their horses: Yes No

7. ADVERTISING ON ATHLETES AND HORSES

At CI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with article 541 of the FEI Eventing Rules.

For Championship or CIO Nations Cup Competitions, please specify below.

Championship: personal sponsor logo Authorised Not authorised

Nations Cup Competitions: personal sponsor logo Authorised Not authorised

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

8. TICKETING

Are you selling tickets for spectators to attend your event: Yes No

Name of your ticketing provider:

Web address to buy tickets:

9. BETTING

Betting will be authorised by the Organiser: Yes No

VII. INVITATIONS

1. GENERAL

Number of NFs invited	UNLIMITED
Number of Athletes from the host nation	UNLIMITED
Number of Athletes per NF	UNLIMITED
Number of Horses per Athlete	5
Ballot procedure in case of excessive entries. <i>Must be specified</i>	The number of starters will be limited to max 150 in all series. If there are more than 150 entries at closing date, the selection will be made firstly on the payment of stabling with the definite entry, and secondly on the date of entry having been made. After 150 places are filled, the remaining entries will be placed on a waiting list and will be admitted only if there are any withdrawals from the initial 150.

FEI General Regulations, Article 135 - Advertising on Athletes and Horses and Promotion

1. Athletes participating in an Event agree to be filmed, televised, photographed, identified, interviewed and otherwise recorded during the Event for the purposes of the media coverage of the Event (by means of all and any media throughout the world in perpetuity) and the promotion of the sport. Athletes therefore assign with full title guarantee in perpetuity to the FEI all rights of any nature in any such recordings. Athletes agree that their name and image and any photographs and moving images taken of them at an Event may be used by the FEI and/or OC for the purposes of publicising the Event and promoting the sport.

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

2. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Art. 1023 VI.

NUMBER OF ACCREDITED PERSONS:

Athlete: 3
Partner: 2

**CHECK LIST FOR DRAFT SCHEDULE
EVENTING 2016**



Groom: 1

Horse Owner: 2 two (2) accreditations per horse acc. to FEI-Passport

Square for OC to include additional details if necessary

VIII. ENTRIES

IMPORTANT

- You must use the FEI Entry System for all categories of this Event (<https://entry.fei.org>);
- You will find additional documentation on:
<http://www.fei.org/fei/your-role/nfs/entry-system-eventing>
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

Square for OC to include additional details if necessary

1. ENTRY DATES AND FEES

Deadlines for Entries:

Entries in Principle:		(For Championships and Games only)
Nominated Entries:		(For Championships and Games only)
Definite Entries:	10.08	
Last date for substitutions:	16.08	

IMPORTANT: Please note that all accepted entries will be publicly available on the FEI Website 5 days before the beginning of the Event.

Entry fee per horse:	140 eur
Stabling fee per horse:	70 eur
Details entry procedure fee / Payment:	Opłaty dla polskich zawodników (wpisowe+boks) CIC1*- 800zł Kaszubskie Stowarzyszenie Promowania Sportów Konnych Sienica 22 89-642 Rytel Bank Spółdzielczy w Czersku 38 8147 0002 0000 1586 2000 0020
Square for OC to include additional details if necessary	

All aforementioned amounts are including VAT

VAT number of the OC: PL 555-210-57-51

2. NO-SHOWS/LATE WITHDRAWALS

NB: In the case of withdrawals after the date of definite entries or no-shows, the athlete or

the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Refund procedure:

3. ADDITIONAL FEES/CHARGES BY THE ORGANISER

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC.

EADCMP Fee (Please refer to section XI.8.1 of the schedule):

Included in entry fee

Not included in entry fee

Electricity (upon request):	150 pln - lorry, 80 pln - camper
Manure disposal:	0
Hay:	3 eur / bale
Straw:	0
Shavings:	do not provide
Other (please specify):	0

Lorry/ Caravan:

Power supply: provided by the OC Not provided by the OC Price: 150 pln

Water supply: provided by the OC Not provided by the OC Price: 0

Sanitary facilities: provided by the OC Not provided by the OC Price: 0

Catering facilities: provided by the OC Not provided by the OC Price: due to the menu

Square for OC to include additional details if necessary

All aforementioned amounts are including VAT

4. QUALIFICATION

Entries have to be in accordance with Art.520 and 521 of the FEI Eventing Rules, 24th edition, effective 1 January 2016.

Each NF must certify the qualification of each horse and athlete and list the competitions which enabled horse and athlete to qualify, according to the qualification procedure established for each star level.

In addition, the eligibility to compete will be determined by a combination of the following:

- The level of the Athlete category (national,D,C,B,A) (art.519)
- The achievement of a number of Minimum Eligibility Requirements according to the eligibility matrix of requirements (art. 520)

5. MINIMUM AGE LIMITATION

LEVEL	ATHLETES	HORSES
1*	14	6
2*	16	6
3*	18	7
4* + CH3*	18	8

IX. FACILITIES OFFERED

1. ATHLETES, GROOMS

Accommodation

www.booking.com

Meals

At the expense of: The Organiser or Athletes x
Meals provided from 18.08 to 22.08 . Where at the venue

2. LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables Yes X No

Square for OC to include additional details if necessary

3. TRANSPORT REIMBURSEMENT HORSES / PONIES

Transport expenses to be paid by:
The Organiser at _____ per km.
The Athlete X

4. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

5. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Walking distance

Organiser Shuttle Service

Public Transport to be paid by the Organiser / the Athlete

If paid by Athlete approximate cost per round trip:

Other:

X. COMPETITIONS

Category	Level	Amount	Currency
CIC	1*	1300	EUR
		TOTAL	1300

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they **must** provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

According to the Polish Law, tax 10% has to be deducted if prize amount exceed 760 pln.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

Format : CIC

Level : 1*

This competition will be in accordance with **Rules for Eventing, 24th Edition,**
updated 1 January 2016

Technical Conditions

DRESSAGE TEST

FEI 2015 1* B

CROSS-COUNTRY

Event	Length	MAX 3120
	Speed	520
	Approx. number of efforts	MAX 30

JUMPING

Event	Distance	600 m
	Speed:	350 m/min
	Number of efforts:	11
	Number of Obstacles:	13

PRIZE – CLASSIFICATION

Total amount of prize money (currency)	1300 EUR
Breakdown per category / placing (1 prize per 4 athletes)	I place – 400 € II place – 250 € III place – 200 € IV place – 150 € V place – 150 € 25% of starters - 100€ (to be divided between further placed competitors according to R.G.Art.129.3)
Other details on PM distribution	National riders – bank transfer Foreign riders – cash or bank transfer
Tax deduction	According to the Polish Law, tax

	10% has to be deducted if prize amount exceed 760 pln.
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XI. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: C. HARTWIG S.A.
Address: RÓWNOLEGŁA 4 STREET, 02-235 WARSZAWA

Telephone: +48 22 868 34 71
Fax: +48 22 846 69 96
Email:
Opening hours:

Square for OC to include additional details if necessary

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations:
Quarantine period:
Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

Square for OC to include additional details if necessary

3. NATIONAL REQUIREMENTS

If applicable please provide:

Square for OC to include additional details if necessary

4. PONIES

2015 FEI Veterinary Regulations, Chapter IV:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

2015 FEI Veterinary Regulations, articles 1036, 1039 and 1040:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1. PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

Athletes who do not present a Horse’s Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex II of the FEI Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination	Must have been vaccinated within 6 months +21 days

	IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	before arriving at the Event Must not compete in the 7 days after receiving a vaccination
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All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VI

8.1. SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures.

Fee for Worldwide Equine and Human Anti-Doping Program:
(Applicable for all FEI Events Worldwide)

Lower Level Events (CIMs)

(For definition, see Appendix E of the FEI General Regulations)

Per horse per event CHF 18

Higher Level Events

(All other events not defined as CIM)

Per horse per event

CHF 25

OCs/NFs have the right to charge the competitors the above-mentioned fee.

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1056

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to www.FEI.org/veterinary for information and details.

XII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://www.fei.org/content/anti-doping-rules>.

XIII. ADDITIONAL INFORMATION

1. MEDICAL INFORMATION FORM FOR ARMBANDS

Declaration of medical condition

Athletes with medical conditions that may be relevant in the case of a medical emergency are responsible, at every Event when riding, for wearing a medical data carrier* from a system provider able to communicate information at least in English. Alternatively (and at the minimum) a medical armband of good quality can be used. Athletes who chose to wear an armband should download and fill the form available for this purpose on the FEI's website <http://www.fei.org/fei/your-role/officials/eventing/forms>.

** Medical data carrier (also called "medical identification tag"): small emblem or tag worn on a bracelet, neck chain, or on the clothing, intended to alert paramedics/physicians/ first responders that the wearer has an important medical condition.*

Conditions that are relevant include recent head injury, serious past injuries/surgery, chronic health problems such as diabetes, long-term medications and allergies. If in doubt, the athlete should discuss this with his own treating physician."

2. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

2.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

2.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses, which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

2.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage, which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place, which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

2.2. ATHLETES AND OWNERS

2.2.1. Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

2.2.2. Additional Liability Information

Square for OC's to include reference to National Laws when necessary

2.2.3. Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Square for OC's to include reference to National Laws when necessary

3. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://www.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://www.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

4. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

5. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate.

6. ADDITIONAL INFORMATION FROM THE ORGANISER

Square for OC's to include any additional information, such as but to limited:

- National Rules
- Dogs
- Vehicles

XIV. ANNEXES

1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹:

Name*: Zdunek

First Name*: Małgorzata

E-Mail*: mzdunek@gmail.com

Access Rights*: Admin² Consult³

Events⁴:

FEI ID¹:

Name*: KIERZEK

First Name*: KRZYSZTOF

E-Mail*: cheval-tech.zapisy@o2.pl

Access Rights*: Admin² Consult³

Events⁴:

FEI ID¹:

Name*: BERNADY

First Name*: TOMASZ

E-Mail*: tomaszbernady@gmail.com

Access Rights*: Admin² Consult³

Events⁴:

¹ If already have an FEI user account.

² Provides you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

* **Mandatory Fields**

2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within five days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://www.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to eventingresults@fei.org, in the proper Excel or "XML" format immediately after the event. Please refer to compulsory format for CIs/CIOs/Championships and Games; the file can be downloaded using the following link:

<http://www.fei.org/fei/your-role/organisers/eventing/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

3. STEWARDING (only for Show Jumping test of the Eventing competition, as per FEI Jumping Rules)

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Championships, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and replace the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.

- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).